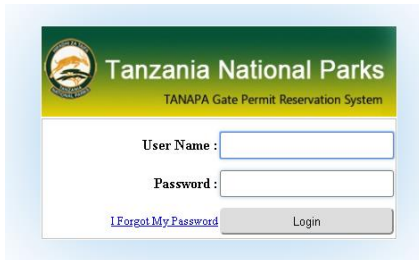


TANAPA Reservation and Payment

Air Operators Quick Guide

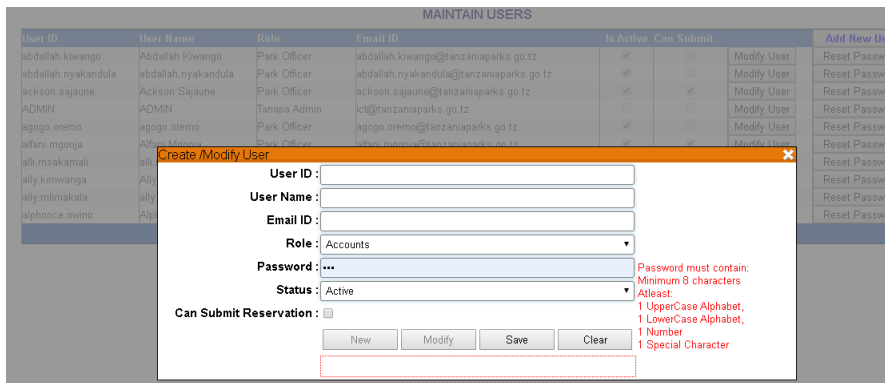
Accessing System

- Link: <https://reservations.tanzaniaparks.go.tz:8090/login.aspx>
- Enter Login Details Shared to you.



Creating Users

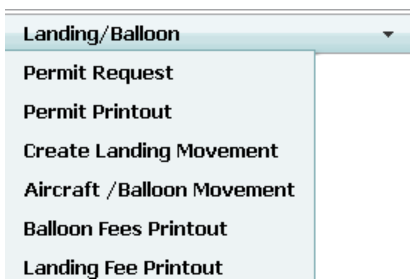
- Login provided has Admin rights with which you can create other users from >>Administration Menu >> Maintain users



User ID	User Name	Role	Email ID	Is Active	Can Submit		Add New User
abdallah.kiwango	Abdallah Kiwango	Park Officer	abdallah.kiwango@tanzaniaparks.go.tz	✓	✗	Modify User	Reset Password
abdallah.nyakandula	abdallah nyakandula	Park Officer	abdallah.nyakandula@tanzaniaparks.go.tz	✓	✗	Modify User	Reset Password
ackson.sajaune	Ackson Sajaune	Park Officer	ackson.sajaune@tanzaniaparks.go.tz	✓	✗	Modify User	Reset Password
ADMIN	ADMIN	Tanapa Admin	ict@tanzaniaparks.go.tz	✓	✗	Modify User	Reset Password
agogo.oremo	agogo.oremo	Park Officer	agogo.oremo@tanzaniaparks.go.tz	✓	✗	Modify User	Reset Password
Alfred Mwanza	Alfred Mwanza	Park Officer	alfred.mwanza@tanzaniaparks.go.tz	✓	✗	Modify User	Reset Password
alfani.mgonja	alfani.mgonja						Reset Password
ali.msakemali	ali.msakemali						Reset Password
ali.kiwanga	ali.kiwanga						Reset Password
aly.mimakala	aly.mimakala						Reset Password
alphonce.owino	alphonce.owino						Reset Password

- Available Roles
 - Air Operator Clerk (Permit Request, Entering Movements, Submitting For Payment, Printing)
 - Accounts (Payments)

Menu Access



- **Permit Request** – For Foreign Registered Aircraft requiring approval from TANAPA prior to landing

Landing Permit


Permit No :	TNP/BDS/F/08/000255	MTOW (Kg):	2222
Application Date :	22-Sep-2019	Type :	Commercial ▼
Operator Name :	Tanapa Aviation	Capacity: Pax	20 Crew: 2
A/C Registration No :	H5-PWG	USD:	320.00
Aircraft Type :	D08	Description :	Description

LandingPermitNo

Park	Airstrip	ETA	No of Landin	Purpose
[Select] ▼	▼		...	

Park	Airstrip	LandingDate	NoLandings	LandingDescription
Katavi National Park	Iku	22-Sep-2019	2	sasfdasdfasdf

- Fill required details; submit to get TANAPA approval to land on selected airstrips
- **Permit Printout** – Printing permit already approved by TANAPA



TANZANIA NATIONAL PARKS

TANAPA Permit No :

RE: TANAPA LANDING PERMIT

I am pleased to inform you that your request for the landing permit is hereby granted as per details below. However, the permit will only be valid when you request and receive the landing permit by TCAA and fulfill requirements of other relevant authorities such as Immigration and Customs departments in Tanzania.

Operator :	Aircraft Capacity :
Aircraft Reg. No :	MTOW (Kg) :
Aircraft Type :	Landing Type:
Fee Per Landing (USD) :	
Description :	

National Park	Airstrip	Landing Date	No Landings	Purpose
Serengeti	Seronera	20 Sep 2019 with 72hrs +/-	4	testing

Upon landing at the Airstrip(s), the Pilot in Command will be required to submit the following to the officer representing TANAPA;

1. A Copy of this permit
2. A copy of the Landing permit issued by TCAA
3. A copy of the General Declaration (GD) stamped by Customs department for the particular flight at a designated port of entry
4. A copy of passenger manifest on landing and prior to departure

The Pilot in Command is also expected to give cooperation in recording the said aircraft movement(s).

Approved By : **(For: CONSERVATION COMMISSIONER)**
TANZANIA NATIONAL PARKS

- Select date/range
- click search
- select permit you wish to print

- **Create Landing Movement** – Creating Air Movement/Landing fee for Foreign Registered Aircrafts from the approved landing permit with 72Hr ±

Landing Permit / Create Movement

LandingPermitNo	Permit_Date	RegNo	
TNP/BDS/F/08/000254	20 Sep 2019	5Y-TTB	Select

Permit No :	TNP/BDS/F/08/000254	MTOW (Kg):	8000
Application Date :	20-Sep-2019	Type :	Commercial
Operator Name :	TANZANIA NATIONAL PARKS /MI	Capacity : Pax	3
A/C Registration No :	5Y-TTB	Crew :	2
Aircraft Type :	sdfasdfsdfasdfsdf	USD:	170.00
		Description :	sdfasdfsdfasdfsdf

Park	Airstrip	Landing Date	ValidFrom	Valid To	NoLandings	LandingDescription	
Serengeti National Park	Seronera	24-Sep-2019	21-Sep-2019	27-Sep-2019	4	testing	Create Movement

- Select Permit that is still valid.
- Click “Create Movement” for the airstrip you want to make movement to
- It will take you to **Aircraft/Balloon Movement (Below)** to fill remaining details

- **Aircraft/Balloon Movement** – Creating air movement for Local Registered Aircrafts.

Air Movement

[Download Manifest](#) [Upload Format Here](#)

Type	Flight ID	RegNo	Date
Balloon	TNP/FAS/F/03/000001	5H-MXCM	24-Sep-2019

Flight ID :		Pilot Name :	
Operator Code :	X --Select--	Comments :	
Reg No. :		Private/Commercial :	[Select]
Park :	[Select]		

LANDING		DEPARTURE	
Landing Location :		Departure Location :	
Landing Date / Time :		Departure Date / Time :	
Last Landing	e.g HTAR/Kogatende	Next Landing :	e.g HTAR/Kogatende
Disembarking :	Crew	Embarking :	Crew
Permit No. :		Transit :	
Status :		Total Fee :	

- Click New
- Fill required details
- Submit

- **Balloon Fee Printout** – Printing Approved and paid Balloon movement



TANZANIA NATIONAL PARKS
BALLOON MANIFEST

Address : P.O.Box 3134, Arusha, Tanzania, Email : cc@tanzaniaparks.go.tz

Flight ID: TNP/AIR/F/09/000003

Operator : TANZANIA NATIONAL PARKS

Reg No.: 5H-AAA

Capacity : 12

Pilot : Patrick Nsaro

Departure :	Ndutu	03-Sep-2019 12:12
Landing :	Kilawira	03-Sep-2019 13:13
Passengers :	4	Crew : 1
Amount (USD) :	4.72	Control No : 994810288703
Status :	PAID	

Submitted By: mj

Approved By: mj

Printed By: mj

Printed On : Tue 24-Sep-2019 14:09

- Select date/range
- click search
- select balloon fee/movement wish to print

➤ **Landing Fee Printout** – Printing landing that is already used at the airstrip



TANZANIA NATIONAL PARKS
LANDING FEE

Address : P.O.Box 3134, Arusha, Tanzania, Email : cc@tanzaniaparks.go.tz



Flight ID : TNP/FAS/F/03/000003

Permit No : TNP/BDS/F/08/000254

Operator : TANZANIA NATIONAL PARKS

Reg No.: 5Y-TTB

Type : Capacity - 5 / MTOW - 8,000.00 / Type - sdfasdfsdfasdf

Pilot : zdfsdgfsdf

Park : Serengeti National Park

Last. Landing : xvbxcvbx

Next Landing : xcvbxcvb

Landing :	Seronera	23-Sep-2019 12:12
Departure :	Seronera	23-Sep-2019 13:13

	PAX	Crew	Total
Disembarking :	3	2	5
Embarking :	3	2	5

Amount (USD) : 170.00

Control No :

Status : PAID

Printed By :

Printed On : Sun 22-Sep-2019 16:17

Payments ▼

Orders Waiting Payment

➤ **Order Waiting Payment – Making payments for submitted air movements**

ORDERS WAITING PAYMENT											
Type	Order No	Order Date	Park	USD	USD Control No	TZS	TZS Control No	Count			
RESERVATION	32583339	Sep 23 2019 12:02PM	Arusha National Park	1.18	994810314151	0.00		1	Request Control No.	Details /Cancel Order	
RESERVATION	67974551	Sep 10 2019 10:55AM	Arusha National Park	1.18	994810297119	0.00		1	Request Control No.	Details /Cancel Order	
RESERVATION	32623423	Sep 7 2019 10:16AM	Serengeti National Park	354.00	994810293070	0.00		1	Request Control No.	Details /Cancel Order	
RESERVATION	24338847	Sep 7 2019 7:36AM	Serengeti National Park	0.00		1,770.00	994810293348	1	Request Control No.	Details /Cancel Order	
RESERVATION	22667123	Sep 4 2019 11:03AM	Serengeti National Park	0.00		3,540.00	994810289363	1	Request Control No.	Details /Cancel Order	
RESERVATION	75643178	Sep 3 2019 7:13AM	Katavi National Park	3.54	994810287961	0.00		1	Request Control No.	Details /Cancel Order	
RESERVATION	21671454	Aug 27 2019 8:31PM	Serengeti National Park	0.00		1,770.00	994810280172	1	Request Control No.	Details /Cancel Order	
				359.90		7,080.00					

- You will see order/movement waiting payment
- Click Pay
- It will take you to next page

ONLINE PAYMENTS

Park : Serengeti National Park	
Currency :	TZS USD
Bill Amount :	1,770.00 0.00
Amount Paid :	0.00 0.00
Balance :	1,770.00 0.00
GePG PAYMENTS	
Control No :	994810280172
Bank :	<input type="text" value="[Select]"/> <input type="text" value="[Select]"/>
<input type="button" value="Refresh"/>	<input type="text" value="[Select]"/>
Payment Is In Progress **	
Bank /Cash Deposit :	
Mobile Money (TZS Only) :	

CRDB /VISA/Master – for those holding VISA or Master Card and CRDB TZ Cards

Exim – those holding EXIM TZ cards

NMB Account to Account – For those with NMB TZ Accounts

Bank/ Cash Deposit: Go with control no at CRDB , EXIM, NMB, NBC Back for payment

Mobile Money: Only for TZS Payments